



Education Committee Minutes

July 10, 2025

1. Meeting called to order (00:02)

The Pension Review Board (PRB) Education Committee meeting was called to order Thursday, July 10, 2025, at 2:04 p.m. in the Capitol Extension, Committee Room E1.012, 1100 N. Congress Avenue, Austin, Texas, 78701.

2. Roll call of committee members (00:14)

Chair Marcia Dush and Roy Rodriguez attended in person. Chris Gonzales attended virtually. A quorum being present, the meeting was called to order by Chair Dush.

3. Consideration and possible action to approve May 9, 2024, meeting minutes (00:47)

Chair Dush entertained a motion to suspend the reading of minutes of the May 9, 2024, meeting and approve them as circulated.

The motion was made by Chris Gonzalez and seconded by Roy Rodriguez.

The motion passed unanimously.

4. Public comment (01:34)

There were no public comments.

5. Educational Services Survey Report and feedback (02:01)

Policy and Communications Manager Mariah Miller presented the Educational Services Survey results. The survey achieved an 8.35 percent response rate from 563 stakeholders, with overall satisfaction rates above 80 percent across all categories. Key findings included 97 percent satisfaction with the Minimum Educational Training (MET) program and 100 percent satisfaction with the Pension Online Reporting Tool (PORT).

The feedback included possible PRB online course updates and PORT usability improvements. Ms. Miller also provided an update on conference attendance after MET rule changes and updates to PRB educational services and provided an overview of additional services or MET offerings requested and noted that staff would use the information to help inform possible

improvements to the program.

6. Minimum Educational Training program rule implementation updates (10:54)

Research Specialist Jasmin Loomis provided updates on MET rule implementation. New rules took effect in January 2025, including changes to reporting due dates from September 1 to April 1. Ms. Loomis noted there was some initial confusion and did cause some reporting compliance issues, but compliance has improved since then through ongoing technical assistance.

Ms. Loomis provided information about training and assistance provided on rule changes. She noted the MET program celebrated its 10th anniversary this year, with several training provider renewals underway under the updated rules. She stated staff will continue to help with the changes as requested.

7. Future meetings: agenda items, dates, locations, and related matters (17:27)

Chair Dush announced that the next Education Committee meeting date is yet to be determined. The next Pension Review Board meeting will take place on September 25, 2025, at 10:00 AM with location to be determined.

8. Adjournment (17:43)

The meeting was adjourned at 2:22 pm.

PRB staff in attendance:

Amy Cardona	David Fee	Bryan Burnham
Ashley Rendon	Robert Munter	Mariah Miller
Austin Pace	Jasmin Loomis	

Marcia A. Dush

Marcia Dush, Chair