



TEXAS PENSION  
REVIEW BOARD

Education Committee Meeting Minutes  
June 29, 2023

1. **Meeting called to order (1:48)**

The Pension Review Board Education Committee was called to order Thursday, June 29, 2023, at 2:00 p.m. in the William P. Clements building, room 402, 300 W. 15<sup>th</sup> Street, Austin, Texas, 78701.

2. **Roll call (2:11)**

Board members present:

Marcia Dush, Chair  
Rob Ries

A quorum being present, the meeting was called to order by Chair Dush.

3. **Committee administrative matters (2:23)**

a. **Consideration and possible action to approve August 19, 2021, meeting minutes**

Chair Dush entertained a motion to suspend reading the minutes of the August 19, 2021, committee meeting and approve them as provided.

The motion was made by Mr. Ries and seconded by Ms. Dush.

**The motion passed unanimously.**

4. **Public comment (3:16)**

There were no public comments.

5. **Update on LMS launch and feedback from users (3:47)**

Mariah Miller stated that recurring user concerns and expanded continuing education courses lead the PRB to build a new Minimum Education Training (MET) website, which included moving to a new learning management software. She detailed the training opportunities and the four additional instructional videos that were made available to stakeholders on the MET website. Ms. Miller stated that so far, user feedback had been positive. She then provided a report on user data.

6. **Core course project and additional continuing education courses for 2022 and 2023(9:22)**

Ashley Rendon provided the committee with an update on revised core courses, explaining they were updated for best practices, new reporting requirements, and other technical issues. She also noted staff added three new courses to the MET website in 2022.

7. **Educational Services Survey Report and feedback (13:22)**

Madilyn Jarman reported the educational services survey data and feedback provided from stakeholders. She stated the overall satisfaction rate with the PRB was 98 percent, with every

category showing improvement from the most recent 2021 survey. The committee discussed outreach methods to encourage trustee engagement with MET materials.

**8. MET compliance (24:35)**

**a. MET core compliance**

Bryan Burnham presented data on system core and continuing education compliance, noting that approximately 15 percent of trustees and administrators were noncompliant with core training. He discussed potential causes of trustee noncompliance and reporting issues.

**9. Update on upcoming MET plan (53:55)**

**a. Continuing education in 2024-2025 biennium**

Ms. Rendon updated members on potential continuing education topics for the 2024-2025 biennium, and on their possible formatting. Ms. Dush stated her interest in developing investment-related continuing education.

**b. Rule review and possible need for MET rule revisions**

Ms. Rendon informed members that the PRB will begin reviewing MET rules soon and that certain ones may need to be revised. She discussed a preliminary timeline for the project.

**10. Future meetings: agenda items, dates, locations, and other arrangements (1:07:01)**

Chair Dush announced that the next Education Committee meeting date was to be decided. The next full board meeting will be held September 21, 2023, at 10 a.m. with the location to be decided.

**11. Adjournment (1:08:50)**

The meeting was adjourned at 3:08 p.m.

**PRB staff in attendance:**

Amy Cardona	David Fee	Mariah Miller	Matthew Featherston
Ashley Rendon	Robert Munter	Wes Allen	Madilyn Jarman
Bryan Burnham	Tamara Aronstein	Lindsay Seymour	



**Marcia Dush, Chair**