



**Actuarial Committee Meeting Minutes  
November 3, 2022**

**1. Meeting called to order (0:10)**

The third meeting of 2022 of the Actuarial Committee was called to order Thursday, November 3, 2022, at 10 a.m. in capitol extension room E2.026, 1100 Congress Avenue, Austin, Texas, 78701.

**2. Roll call of committee members (0:20)**

Committee members present:

Chair Keith Brainard  
Marcia Dush  
Stephanie Leibe

A quorum being present, the meeting was called to order by Chair Brainard.

**3. Committee administrative matters (0:37)**

**a. May 18, 2022, meeting minutes**

Chair Brainard entertained a motion to suspend the reading of minutes of the May 18, 2022, meeting and approve them as circulated.

The motion was made by Ms. Leibe and seconded by Ms. Dush.

**The motion passed unanimously.**

**4. Invitation for public comment (1:13)**

There were no public comments.

**5. Continuing education: Updates to Actuarial Standard of Practice 4 – Measuring Pension Obligations and Determining Pension Plan Costs or Contributions (1:54)**

Chair Brainard noted that the item would count for 3/4 of a credit hour for continuing education and provided instructions for participants.

Mr. Fee provided a brief overview of Actuarial Standard of Practice 4, then updated the committee on key changes effective for reports with measurement dates after February 15, 2023, concerning:

- Reasonable actuarially determined contribution
- Low-Default-Risk Obligation Measure
- Disclosures

**6. Update from City of Austin Employees Retirement System on potential plan changes**

**(1:12:33)**

Chair Brainard asked Lewis Ward, with GRS and consulting actuary for the City of Austin Employees Retirement System (COAERS), for his opinion on the proposed plan changes. Mr. Ward replied that moving to an actuarial determined contribution funding model and increasing member and city contributions would be beneficial to the system. Mr. Ward noted that the proposed plan changes were like the City of Houston and Austin Police system reforms, but that COAERS would potentially adopt a shorter amortization period.

Chris Hanson, Executive Director of COAERS, and Belinda Weaver, Treasurer for the City of Austin, presented a summary of the system's proposed funding changes. These changes included a new, lower discount rate, higher contributions, and working with the city to lower the system's amortization period. Mr. Hanson stated that key funding risks were liability growth, ability to meet capital market assumptions, and the lack of additional investment gains. He discussed funding issues the plan had faced in the past and acknowledged that the plan would likely trigger a Funding Soundness Restoration Plan in the future.

Mr. Hanson stated that legislative action would be needed to enact the proposed changes. The committee discussed current and future normal cost rates with Mr. Ward, and Mr. Hanson discussed further administrative and benefit changes COAERS would like to make.

Ms. Weaver spoke on the collaborative efforts that COAERS and the city have invested in the proposed plan changes.

**7. Future meetings: Agenda items, dates, locations, and related matters (1:42:36)**

Chair Brainard stated the next committee meeting was TBD. He noted the next PRB meeting would take place on December 8, 2022, in capitol extension room E2.028.

**8. Adjournment (1:43:05)**

The meeting was adjourned at 11:43 a.m.

**Public in attendance:**

Eddie Solis - COAERS	Art Alfaro - TEXPERS	Belinda Weaver - City of Austin
Lewis Ward - COAERS	Ariana Whaley - ERS	Chris Hanson - COAERS

**PRB staff in attendance:**

Amy Cardona	Wes Allen	Bryan Burnham	John Goodell	David Fee
Madilyn Jarman	Mariah Miller	Robert Munter	Ashley Rendon	Lindsay Seymour



Chair Keith Brainard